


GENERAL SAFETY REGULATIONS.
1 PURPOSE.

- ☐ The present Operative Instruction (OI) establishes the "General Safety Regulations" valid inside PIR Terminals 257, 259, 260 and 279 (hereinafter referred to as "the Terminal") for:
- Company Personnel.
 - Authorized Self-Employed Workers and Third-Party Personnel, carrying out authorized works.
 - External Auditors carrying out inspections.
 - Authorized Visitors.

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2 RESPONSABILITIES.

- ☐ Here below is a list of all Personnel involved and the relative duties, for the correct application of the regulations of the present OI:

FUNCTION	ACTION
Personnel of PIR Terminals.	<input type="checkbox"/> Must comply with, and must ascertain that everybody complies with the following General Safety Regulations.
Self-Employed Workers, Third-Party Personnel, External Auditors, Authorized Visitors.	<input type="checkbox"/> Must strictly comply with the following Safety Work Regulations.

3 REFERENCES.

- ☐ "Extract of Internal Emergency Plan of Terminal" (IEP).
☐ PRS Nr. 06/01 "Authorization of Works at PIR Terminal".
☐ PRQ Nr. 05/2 "Material Safety Data Sheets Management, 16 pts..." (MSDS).
☐ IO Nr. 17 "Use and Management of Personal Protective Equipment (P.P.E.), Collective Protective Equipment (C.P.E.) and Garments".

SUMMARY OF REVISION

Ed.	Rev.	Description
4	1	Checking and improvement of English language translations [IO 00 (Ing) "General Safety Regulations"].
4	0	Extension of field of application of plant 257.
3	2	Improvement of references with other applicable documents of systems.
3	1	Variation in Company organization chart, standardization of terminals and revision of registrations.
3	0	Variation on manager of terminals 260 and 279.
2	2	Insertion of operative instructions of which All. Zb al PEI.

Issued		Checked		Approved	
Signature:		Signature:		Signature:	
Name:	Massimiliano di Febo	Name:	Massimiliano di Febo	Name:	Piergiorgio Giunchedi
Function:	Quality & Safety Management Systems Manager	Function:	Quality & Safety Management Systems Manager	Function:	Terminal Manager



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4 TERMS AND DEFINITIONS.

- ☐ In the present OI, the new terms and definitions are directly explained when introduced.

5 EQUIPMENT AND NECESSARY PROTECTIVE EQUIPMENT.

- ☐ Personal Protective Equipment (P.P.E.).

It is peremptory that all PIR SpA Personnel working in the Terminal must wear the necessary P.P.E. to carry out activities.

Such equipment is personally issued and/or available in the Terminal to all PIR SpA Personnel, as referred to in IO Nr.17 "Use and Management of Personal Protective Equipment (P.P.E.) and Collective Protective Equipment (C.P.E)".

Whatever the case, all Personnel must observe the provisions set forth in Product Safety Data Sheets (that have been distributed and illustrated), in order to accurately select the specific P.P.E. to wear / utilize in different circumstances and for the different products being handled [See (PRQ 05/2)] "Material Safety Data Sheets Management (16 pts)...".

Personnel carrying out activities that are subject to written authorization, that require the issuing of "Work Permits" (WP) as referred to in the Safety Procedure (PRS) "Authorization of Works in the Terminal" [See (PRS 06/1)], must peremptorily use the P.P.E. indicated in section 5 of the WP.

6 PROCEDURE.

6.1 RISKS PRESENT.

- ☐ The entire Terminal area is classified as a major-accident hazard zone, as it stocks dangerous substances (E.g. Inflammable products).
Furthermore, the Terminal may also store products that are to be considered mainly dangerous because they are Carcinogenic, Toxic, Corrosive and Harmful to the Environment.

6.2 REGULATIONS TO BE FOLLOWED.

- ☐ **INSIDE THE TERMINAL, THE FOLLOWING IS FORBIDDEN:**

- Entrance of unauthorized people and/or animals.
- Accessing operational zones of the Plant, if not accompanied by Company Personnel or if not having specific authorization.
- To smoke, except in places purposely indicated, where smoking is allowed.
- Entrance of vehicles not equipped with suitable flame traps.
- Breaking the speed limit indicated on the road signs.
- Park vehicles in areas that:
 - Obstruct fire escapes, emergency escapes and regular internal viability.
 - Do not respect vertical and horizontal signals, by parking motor vehicles outside permitted areas.
 - Are near any kind of fire-fighting equipment, such as:
 - Portable extinguishers.
 - Tanks containing foam liquid.
 - Draws containing hoses.

